

Enfield Library Trustees

Meeting Minutes

April 8, 2024

Present: Dolores Struckhoff (in at 5:15) Shirley Green, Francine Lozeau, Kate Minshall, Library Director

Public: none

Next meeting: Regular meeting-May13, 2024 at 5:00 PM

1. Call to Order

The meeting was called to order at 5:03 PM.

The first order of business was to open bids for the Custom Shelving Units. The first bid was from Charlie Owusu of Hertz Furniture. The bid was complete and the price for the manufactured units is \$16,829.40. The second bid was from Kelly Geddes of Tucker Library Interiors and the total bid is \$31,375.42. The last bid was from Matt Dow of MTD Contractors. This bid is for handmade shelving units and the price is \$38,355.80. This cost may be reduced as Matt intends to seek some donations from his suppliers and friends, as well as doing some of the work without charge.

After discussion of all three options Shirley made the motion to accept the bid from MTD Contractors. Dolores seconded the motion and the vote was unanimous. Dolores will tell Matt that we have accepted his bid.

2. Minutes

The Secretary's minutes for March 11, 2024 were approved. Shirley made the motion to accept the minutes as printed and Dolores seconded the motion, which passed.

3. Reports

Treasurer's Report

All financial accounts are in order.

Mascoma Insured Cash Sweep-\$98,930.82.

Evelyn Crate Fund-\$4,605.01

Mascoma Checking-\$100.

Building Fund Savings-\$47,390.34

Building Fund CD-\$380,678.89

Donations are coming in from the most recent letter.

The Whitney Hall renovation/expansion is proceeding on schedule. The MFAC Committee will discuss exterior colors for the building at their next meeting. Marjorie Carr provided information on past painting projects and color selection from the 1960's to present.

Librarian's Report

	March	February	January	November December	October
New patrons	A-13	A-13 Child-2	15	A-7 Child-8	A-7 Child-1
In person visits	735	692	581	363-closed after 11/23	489
Porch pickups	N/A	N/A	N/A	67	122
Audio books/ebooks	702	596	663	525	555
Hoopla items	212	211	207	236/200	245
Kanopy	37	81	124	57/60	14
Adult program attendance	18	76	48	52/29	91
Children's program attendance	109	116	121	94/15	189
Programs offered	21		12	13/4	25

Kate reported that 560 eclipse glasses were handed out. 188 Tiny Art canvases were given out for the Art Show. The seed library has provided 140 seed packets to patrons.

Kate and Shirley met with Willa's mom to talk about the space in the new library which will be called Willa's Nook. Cara talked about her daughter and ideas were shared.

Kate and Jerusha plan to offer an enrichment program at EVS during the Spring Afterschool Program. They will offer books, crafts and Legos.

Kate's performance review is due! Dolores made a motion:

I move that the trustees authorize the town to approve Kate's pay raise. The performance review will be submitted at a later date.

Shirley seconded the motion. The motion passed. Shirley will talk to Alisa about this action.

4. Agenda Discussion

The trustees will provide the staff with a luncheon on April 19, as a small way to thank them for their dedicated work. A few menu ideas were discussed.

5. Adjournment

The meeting was adjourned at 6:49 PM with a motion by Dolores and a second by Francine.

Submitted by Francine Lozeau