

**TOWN OF ENFIELD
ENFIELD BOARD OF SELECTMEN**

MINUTES

Date: Monday, July 30, 2018
Time: 6:00 PM
Location: Public Works Facility, 74 Lockehaven Road

Board of Selectman: Meredith Smith, John Kluge, Katherine Plumley Stewart

Administrative Staff: Ryan Aylesworth, Town Manager; Alisa Bonnette, Assistant Town Manager; Jim Taylor, Public Works Director; Roy Holland; Interim Police Chief; Melissa Hutson; Librarian.

Others: Michael Akillian (Center for Strategic Governance); Sarah Marchant (Center for Strategic Governance); Sam Eaton (Budget Committee), Shirley Green (Budget Committee), Dominic Albanese (Budget Committee), Eric Crate (Budget Committee), Erik Russell (Budget Committee), Nancy Smith (Budget Committee), Jean Patten (Budget Committee), Dan Kiley, Linda Jones, Kurt Gotthardt

I. Call to Order

Mr. Kluge called the meeting to order at 6:00pm.

II. Overview

Mr. Aylesworth welcomed everyone in attendance and extended his thanks to all departments for their hard work in preparing detailed strategic plans over a relatively short period of time. He then laid out some ground rules for the presentations. He noted that the primary audiences for these presentations were the Board of Selectmen and the Budget Committee, and, because the sessions were going to be time-intensive, members of the public should generally refrain from asking questions at this time. Mr. Aylesworth also requested that questions and comments be limited to those intended to clarify the information and associated proposals being advanced in each presentation. He indicated that debate and deliberation on the merits of what was being proposed would be more appropriately held at future meetings. Mr. Aylesworth informed the audience that copies of the department strategic plans would be made available on the town's website shortly after all the presentations had been given. Mr. Aylesworth then turned it over to Mr. Akillian for a presentation.

Mr. Akillian's presentation provided an overview of the strategic governance process and documented the various steps that each department had already been through from the start of the project until now. In doing so he laid out the elements of a strategic plan and talked about what some of the subsequent steps in the process would likely look like. He commended the Town Manager and the department heads for their hard work and the quality of the plans that had been prepared.

III. Presentation of Department Strategic Plans

Mr. Aylesworth and Ms. Bonnette gave a detailed presentation on the topics of governance, administration, municipal finance, and human resources (see enclosed slides). Throughout the presentation, members of both the Board of Selectmen and Budget Committee asked clarifying questions.

Upon the conclusion of the presentation provided by Mr. Aylesworth and Ms. Bonnette, Mr. Taylor gave a detailed presentation on public works, including highways and bridges, solid waste, facilities and

grounds, and water & sewer (see enclosed slides). Throughout the presentation, members of both the Board of Selectmen and Budget Committee asked clarifying questions.

Ms. Smith made a motion to adjourn the meeting at 9:15 PM. Mr. Kluge seconded. Motion passed unanimously.

Respectfully submitted,

Ryan Aylesworth
Town Manager

Approved:

Meredith C. Smith, Chairperson

John W. Kluge

Katherine D. Plumley Stewart
Enfield Board of Selectmen