

State of New Hampshire

Grafton S.S.

Town of Enfield

2016 TOWN MEETING

Moderator Dr. David Beaufait commenced the annual meeting at 9:15 a.m. with the Pledge of Allegiance.

Moderator Beaufait asked for all cell phone ringers be turned off, and continued with the introduction of those sitting up front consisting of Officers and staff present as follows: Selectmen Fred Cummings, John Kluge and Don Crate, Moderator Dr. David Beaufait, Town of Enfield Attorney, Jim Raymond, Town Manager Steve Schneider, Assistant Town Manager Alisa Bonnette, Town Clerk Carolee Eisener, Budget Committee members Sam Eaton-Chair, Shirley Green, Janet Shepard, Annabelle Bamforth, Jamie Buffington, Mark Eisener and Holly West.

Moderator Dr. Beaufait brought to the attention of those in attendance Pages 270-274 of the 2015 Annual Town Report, congratulating those marriages and births listed in 2015, and continuing with condolences to the families of those deceased in 2015, listed on Pages 275-277.

Moderator Dr. Beaufait reviewed the protocols, policies and procedures for the meeting.

He called for a voice vote to adopt the protocols, policies and procedures. There was a motion and a second, followed by a unanimous vote in favor of adoption.

Moderator Dr. Beaufait identified those in attendance who are not residents. R. Powell made the motion to allow non-residents to speak, R. Cusick seconded the motion. A unanimous voice vote followed.

S. Hagarman made the motion to limit debate, S. Brown seconded the motion. A unanimous voice vote followed.

A Motion to continue with the town meeting, starting with the articles as printed in the annual report came from R. Cusick, with a second from S. Brown. Vote unanimous in favor of the motion.

Selectman John Kluge recognized those retiring from the various boards and committees calling out the following names:

- ✓ Dan Kiley 2014-2015 Budget Committee
- ✓ Mike Lorrey 2014-2015 Budget Committee
- ✓ Doug Pettibone 2009-2015 Budget Committee & 2010-2015 CIP Committee
- ✓ David Stewart 2009-2015 Cemetery Trustee
- ✓ Paul Withrow 2005-2015 Planning Board
- ✓ James C. Gerding, Sr. 1992-2015 Supervisor of the Checklist
- ✓ Lori Saladino 2007-2015 Budget Committee

- ✓ John Pellerin 2012-2015 Zoning Board of Adjustment
- ✓ David Saladino 2004-2015 Planning Board

At this time Moderator Dr. Beaufait read the names of the newly elected officers who won the vote on Tuesday, March 8, 2016 as follows:

Article 1.

For One Year:

One Budget Committee Member – **Nancy Smith (336)**, David Stewart (236)

For Three Years:

One Selectman – Meredith C. Smith (291), Daniel Kiley (288) – Pending recount

One Trustee of Trust Funds – Ellen Hackeman (by write-in vote)

One Cemetery Trustee – Donald Crate, Sr. (by write-in vote)

One Fire Ward – **Lloyd H. Hackeman (235)**, Robert Pollard (168), Richard Crate (207)

One Library Trustee – Francine Lozeau (579)

Two Zoning Board of Adjustment Members – Ed McLaughlin (410), Kurt Gotthardt (359)

Three Budget Committee Members – Shirley A. Green (461), Sam Eaton (345),

Mark Eisener (368)

For Six Years:

One Supervisor of the Checklist – Sandra Fitzpatrick (513)

Moderator Beaufait thanked outgoing Selectman Donald Crate Sr. for his 30 plus years of service and presented him with a New Hampshire granite mantel clock.

Article 2: Are you in favor of the adoption of Amendment No. 1 for the Town of Enfield Zoning Ordinance as follows?

Shall the Town vote to approve the following Amendment to the Enfield Zoning Ordinance:

Add the following Definitions to Appendix A – Land Use Definitions:

“solar array, net metered” – a ground or roof mounted array whose generated electricity is used to offset a rate payer’s on-site electrical usage.

“solar array, community net metered” - a ground or roof mounted array whose generated electricity is used to offset that of a community of meters as defined in the NH Public Utilities Commission group net metering rule RSA 362-A:9 XIV.

Add the following use to Article IV – Regulation of Uses

421 Community Net Metered Solar Arrays

In order to mitigate the impact of community net metered solar arrays on neighbors and to protect public safety and welfare:

- A. Roof and ground mounted community net metered solar arrays shall be permitted by special exception in accordance with Section 504, Special Exceptions of the Zoning Ordinance, in the following districts: Community Business CB, Rte 4 (by right 100 ft. setback), Rural Residential R3, Rural Residential Agricultural R5, and Commercial/Industrial C/I.

- B. Community net metered solar arrays shall not be a permitted use in the following districts: R1, Conservation C and the parcels shown in the Enfield Village National Historic Register District.

The purpose of this article is to introduce definitions and to provide appropriate rules for the regulation of community net metered solar arrays as allowed per RSA 362-A: 9 IV.

This amendment was submitted by written petition from the Enfield Energy Committee.

Approved by the Enfield Planning Board by a vote of 6 in favor, 1 abstention.

Article 2 passed as written. 416 Yes, 146 No

Article 3: To see if the Town will vote to raise and appropriate up to the sum of two million five hundred thousand dollars and 00/100 dollars (**\$2,500,000**) to construct a new Library building and to authorize the issuance of not more than \$2,500,000 of bonds or notes in accordance with the provision of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. (Estimated tax impact \$0.31/ \$1,000 valuation.)

Special Warrant Article

2/3 Paper Ballot Vote Required

The Board of Selectmen does not recommend this article by a vote of 2-0.

The Budget Committee does not recommend this article by a vote of 8-0 and 1 recusal.

D. Crate made the motion to accept the article as written, J. Kluge seconded the motion. The Moderator introduced Philip Cronenwett, Chairman of the Library Trustees and he explained that the Library Trustees had asked the Selectmen to include this warrant article but that after meeting with the Board and the Budget Committee had decided that this was not the year to bring this to the people, and recommended that it be removed from the table. He made the motion to rescind Article 3, Shirley Green seconded the motion. A voice vote was unanimous in favor. **Article 3 was rescinded.**

Article 4: To see if the Town will vote to raise and appropriate the sum of two million five hundred thousand dollars and 00/100 dollars (**\$2,500,000**) to construct a sewer force main along NH Route 4A from Lower Shaker Village pump station to Lakeview Condominiums and to authorize the issuance of not more than \$2,500,000 of bonds or notes in accordance with the provision of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. All principal, interest, fees and costs associated with the issuance of bonds or notes for this project shall be paid by Lakeview Condominium Unit Owners. The Town will create a betterment assessment. Each unit will be assessed a proportionate share of the costs of the sewer extension. (Per RSA 149-I:7) The assessments would be recorded as liens on the individual units. (Per RSA 149-I:11) Those lien installment payments may be collected annually under RSA 38:22. That statute allows the tax collector to collect the amounts due, using the tax collection process. The liens would take a priority position over mortgages and other interests in the units. This project shall have no impact on the tax rate for the life of the bonds or notes.

Special Warrant Article

2/3 Paper Ballot Vote Required

The Board of Selectmen recommends this article by a vote of 2-0.

The Budget Committee recommends this article by a vote of 9-0.

J. Kluge made the motion to accept the article as printed; F. Cummings seconded the motion.

Steve Schneider narrated a power point presentation of the project outlining the history of the Lakeview Condominium septic problems, the available solutions, engineering and costs overviews. (The presentation is included as a permanent part of these minutes.)

J. Patten stated that she thought the project was a great idea but was concerned about the cost and questioned where the projected cost figures had come from? S. Schneider replied that they came from the engineers and were an estimate. K. Thomas asked how far down Route 4A the line would go, to the first condo complex driveway or the second? S. Schneider introduced Engineer Jeff Goodrich from Pathways Consulting. Mr. Goodrich explained that all of the condo units today go to a combined 16 septic field system and that the proposed costs include connecting each unit to the new sewer system. The Department of Environmental Services will dictate where the pump station will be but he assumes the line will go to the first driveway. S. Stancek asked if adding the condos to the amount of sewerage pumped to Lebanon will there be enough capacity to include future construction in the TIF District? S. Schneider replied that the TIF District can expand to the fullest and still have extra capacity available.

M. Vanderpot asked what about the homes connecting to the sewer between the existing pump station and the new one and S. Schneider replied that they could connect if they wished to. R. Cusick reminded the audience that the Lakeview Condo complex is part of our community and are great neighbors and Enfield residents. The project has been reviewed by lawyers and is no cost to us; it's a very, very good project and recommends it. T. Jennings asked if the effect of the new project on the current sewer rate payers has been considered. S. Schneider replied that the 131 new customers will spread out the cost of maintenance for the whole district and help stabilize those costs. He didn't know if it would help reduce sewer rates. J. Grace, a Lakeview resident, explained that Lakeview is home to a significant amount of hard working people who are contributing to the employment rate of Enfield. She asked about the fees, liens and taxes associated with the project. S. Schneider explained that each unit will be assessed a fair share to be paid over the life of the loan. Each unit will have its' own meter and be billed quarterly for the usage of that unit. T. Crate asked, as a local banker, if each unit will have a lien and if that lien supersedes a mortgage? S. Schneider explained that the liens will represent each unit's share of the loan, and that State law dictates the lien process.

At 10:09 the Moderator declared the voting by paper ballot open for Article 4.

A Motion was made by S. Brown to table Article 4 until the voting results are available; K. Withrow seconded the motion. A unanimous voice vote was in favor of the motion.

Later in the meeting S. Brown made the motion to return Article 4 to the table; R. Cusick seconded the motion. A voice vote was unanimous in favor of the motion.

The Moderator declared 226 Yes, 3 No. **Article 4 passed as printed.**

Article 5: To see if the Town will vote authorize the Selectmen to enter into a long term lease/purchase agreement in the amount of one hundred ninety nine thousand and 00/100 dollars (\$199,000) payable over a term of seven (7) years for the purpose of leasing one fully equipped F-550 (plow, wing, and sand/salt spreader) truck (\$95,000) and two truck bodies (\$40,000) for the Department of Public Works and two police cruisers (\$64,000) and to raise and appropriate the sum of thirty nine thousand three hundred and sixty three and 00/100 dollars (\$39,363) for the first year's payment for that purpose. Said appropriation to be offset by the withdrawal of \$39,363 from the Capital Improvement Program Capital Reserve Fund for which the Board of Selectmen are agents to expend. It is the intent of the Board of Selectmen to utilize the Capital Improvement Program Capital Reserve Fund for principal and interest payments for the life of the lease.

Special Warrant Article

2/3 Paper Ballot Vote Required

The Board of Selectmen recommends this article by a vote of 2-0.

The Budget Committee recommends this article by a vote of 9-0.

F. Cummings made the motion to accept the article as printed; D. Crate seconded the motion.

The Moderator introduced Lee Carrier, Chairman of the Capital Improvements Program, and he narrated a power point presentation reviewing the tax rate history and major expenditures for the past few years. (The power point presentation is a permanent part of these minutes.)

S. Stancek thanked the CIP Committee and expressed appreciation for leveling out the tax rate increases. He asked how the vehicle leasing worked and S. Schneider explained that we owned the leased vehicles but the lease agreement let us pay for them over time at a very low interest rate. E. McLaughlin questioned the previous year's underachieved revenues and overspent expenditures? S. Schneider explained that 2014 was a very bad year for the Town and that estimating revenues was a "best guess" situation. Now the Budget Committee will be involved in monthly reviews of the expenses. 2015 promises to prove to be a much better year and are anticipating a surplus. T. Lenihan stated that he had a major concern that, despite State law, no minutes were kept of the CIP meetings. We have overspent on every single line item and are now looking to spend more. R. Cusick replied (as a CIP Committee member) that they had spent considerable time going over every line item. They were appointed by the Board of Selectmen for financial expertise and didn't keep minutes because thought of it more as a voluntary discussion and reported to the Board of Selectmen. A lot of time has been spent on this between the CIP, Town Manager, Board of Selectmen and the Budget Committee. E. McLaughlin asked what kind of oversight can we expect. S. Schneider explained that beginning in 2015 the Budget Committee began reviewing the revenues and expenditures every other month and hope to keep a closer eye on projected overages. S. Brown stated that she would encourage the CIP Committee to keep minutes, which received audience applause. D. Smith asked if the nickel increase is on top of last year's nickel and L. Carrier replied that it's been a nickel a year. D. Smith said that he thought we should add up all the nickels and say that amount. J. Patten thanked the CIP Committee and asked that they move on from here taking minutes. She moved the question. C. Aufiero asked how the CIP gets estimates, for example for the Boys Camp Road bridge? She went back in the records and since 2009 we have spent a million dollars more a year since then. How did you come to the total cost of the new fire truck? She thinks that it would be better if the Town Meeting decided on items individually. L. Carrier explained that we had five companies bid on it, and that by paying cash we got a \$10,000 discount. C. Aufiero asked who decided what we needed? S. Schneider explained that the fire department members and fire wards specified the needs. H. Trumbull stated that he disagreed with Celie; he thinks that it's great that we don't have to sit here and argue about the size of the fire truck tires and a nickel a year is worth it not to have to. We have competent people to review purchases and specifications.

The Moderator opened the voting by paper ballot.

T. Lenihan made a motion to table Article 5 until the ballot result was announced; K. Withrow seconded the motion. A unanimous voice vote was in favor of the motion.

Later K. May made the motion to bring Article 5 back to the table; K. Withrow seconded the motion. A unanimous voice vote was in favor of the motion.

The Moderator announced 146 Yes, 18 No. **Article 5 passed as printed.**

Article 6: To see if the Town will vote to raise and appropriate the sum of two hundred fifty thousand dollars and 00/100 dollars (**\$250,000**) to replace the Boys Camp Road Bridge and repair the Rt. 4A Mascoma Lake Boat Launch and to authorize the issuance of not more than \$250,000 of bonds or notes in accordance with the provision of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to raise and appropriate the sum of twenty four thousand eight hundred and sixty four dollars (\$24,864) for the first year's payment for that purpose. Said appropriation to be offset by the withdrawal of \$24,864 from the Capital Improvement Program Capital Reserve Fund for which the Board of

Selectmen are agents to expend. It is the intent of the Board of Selectmen to utilize the Capital Improvement Program Capital Reserve Fund for principal and interest payments for the life of the bond or note.

Special Warrant Article

2/3 Paper Ballot Vote Required

The Board of Selectmen recommends this article by a vote of 2-0.

The Budget Committee recommends this article by a vote of 9-0.

D. Crate made the motion to accept the article as printed; J. Kluge seconded the motion.

S. Schneider narrated a power-point presentation beginning with the bridge project, pointing out that the Boys Camp Road bridge had been on the State's "red list" for several years. (The power-point presentation is a permanent part of these minutes). The project was put out to bid, with a wood laminate bridge coming in at \$97,322. It will still be considered single lane but will be wider and longer than the existing bridge. There will be no impact to Bicknell Brook and should improve the storm run-off into Crystal Lake.

G. Theis asked what provisions have been made to keep construction debris from falling into the brook, and S. Schneider replied that barricades will be put into place. Mr. Schneider moved on to the boat ramp project, noting that the boat ramp is owned by the Town and actually considered a road. Photographs showed very broken pavement extending into the water. The Town has spent \$20k on engineering and the project is ready to begin in the spring or fall depending on the lake level. The ramp will be similar to those in Lebanon and on Crystal Lake. The parking lot is to be paved and striped, delineating trailer parking spaces. R. Powell asked why the bridge and boat ramp are in one article, and questioned whether paving the parking lot will increase run-off. S. Schneider replied that the projects were combined for convenience and that paving will actually enable us to direct the run-off. K. Gotthardt said there are other ways to address the run-off than paving. S. Schneider explained that the boat ramp parking area is popular with the beach patrons and it becomes hard for people with boat trailers to park there. Striped paving will make it more obvious that the beach patrons shouldn't park there. K. Gotthardt asked if the extra cost to pave the parking lot is \$50k and S. Schneider replied that is the approximate cost. K. Gotthardt made a motion to amend the article to insert the sentence "but not pave the parking lot; R. Powell seconded the motion. K. Gotthardt explained that every year the Selectmen and Budget Committee try to keep increases to 2% or less and feels that this is one way to save \$50k. Whether the parking lot is paved and striped the parking will still be unenforceable. R. Cusick said that we need to think about the people using the boat ramp. The police cannot enforce the parking rules because the lot is not paved and striped; see that as a very important part of the project. T. Lenihan pointed out that if the parking lot is not paved the transition point between the dirt and the pavement will erode very rapidly and be an ongoing problem.

T. Jennings asked if the lot is paved and striped will the police have the authority to enforce the parking rules and S. Schneider replied yes. T. Jennings stated that not paving the parking lot will not improve the boat ramp the way it should be; please vote no on this amendment. K. Quirk asked someone to address the pervious to impervious surface question. S. Schneider replied that when the project was permitted the Department of Environmental Services reviewed the plans and they were developed so the run-off is controlled. The dirt there now is considered impervious but controlling the run-off is very problematic and the paving will actually make it easier. J. Orr stated that he was against the amendment and moved the question. A. Gonzalez stated that she could see the parking lot from where she lives and that it's very dangerous and striping would make it much safer. Could a dry well be used for the run-off? S. Schneider replied that he wasn't sure if a dry well was in the plans. The Moderator called for a voice vote on the amendment, which failed. K. Thomas stated that the ramp is very steep and are there any plans to adjust that? S. Schneider replied that it will not be leveled out like the Crystal Lake boat ramp but the rebar in it will help tires grip. P. Carrier asked if this affects our tax rate and S. Schneider replied no. J. Patten moved the question to unanimous audience approval.

The Moderator opened the voting by paper ballot.

H. Trumbull made the motion to table Article 6 until the voting was over; D. Kiley seconded the motion. Later D. Kiley made the motion to bring Article 6 back to the table; J. Patten seconded the motion.

The Moderator announced 146 Yes, 13 No. **Article 6 passed as printed.**

Article 7: To see if the Town will vote to raise and appropriate the budget committee recommended sum of six million, one hundred fifty-nine thousand, four hundred ninety-nine dollars, (**\$6,159,499**) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required) (Estimated tax impact \$6.14/ \$1,000 valuation.)

The Board of Selectmen recommends this article by a vote of 2-0.

The Budget Committee recommends this article by a vote of 8-1.

J. Kluge made the motion to accept the article as printed; F. Cummings seconded the motion.

The Moderator announced that he had received a written petition to have a paper ballot vote on this article.

Sam Eaton, Chairman of the Budget Committee, narrated a power-point presentation. (The power-point presentation is a permanent part of these minutes). He stated that the Budget Committee's objective was to develop a responsible budget for the Town, keeping tax rate increases under 2%. T. Lenihan stated that he believed that the personnel expenses, including merit increases, were close to what they would be outside of Town government. He asked if there was any anticipation of adding personnel positions? S. Schneider replied that they may reclassify existing employees but do not plan to add positions. T. Lenihan stated that he absolutely saw the need to be in line with other towns for police salaries. M. Vanderpot stated that we have been underestimating the costs for trash disposal and is there some factor we can employ to control costs and establish a ceiling to stop the rise? Are we collecting more trash so it's costing us more? S. Schneider replied that we are spending less on disposal but more on collection in that there are more pick-up stops and less activity at the transfer station. The staffing at the transfer station will be reviewed in 2016 and we will talk to Casella in 2017 when the contract is up. A fuel increase is built into the contract and the number of stops for the drivers has increased, pushing costs up. K. Thomas asked if there has been any consideration for having people pay for their own trash collection and S. Schneider explained that now everyone now has one trash container and has to pay per bag for anything over the container amount. K. Thomas stated that if people had to pay they might recycle more. R. Cusick said that he was formerly from a big town and there everyone brought their trash containers in after pick-up and he's sick of seeing them still at the curb all over our town. There ought to be an ordinance that you pay a fine if you don't bring in your containers. S. Schneider stated that we do have that ordinance in place and to let the Town know who's not obeying it.

The Moderator opened the voting by paper ballot.

D. Kiley made the motion to table Article 7 until the voting is announced; S. Brown seconded the motion.

Later K. Withrow made the motion to move Article 7 back to the table; J. Patten seconded the motion.

The Moderator announced 110 Yes, 24 No. **Article 7 passed as printed.**

Article 8: To see if the Town will vote to raise and appropriate the sum of three hundred forty two thousand, nine hundred eighty-three dollars (\$342,983) to be placed in the Capital Improvement Plan Capital Reserve Fund. (Estimated tax impact \$0.66/ \$1,000 valuation.)

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 2-0.

The Budget Committee recommends this article by a vote of 9-0.

F. Cummings made the motion to accept the article as printed; D. Crate seconded the motion.

T. Jennings made the motion to amend the article by adding “and further to direct the Board of Selectmen to cause the Capital Improvement Plan to be published in the 2016 Annual Report”; S. Eaton seconded the motion. T. Jennings stated that he thought that the CIP was a smashing success and didn’t think that minutes were necessary as it was an advisory board. He thinks that it’s important to present the plan in the town report so we know the inventory of the Town. The Moderator asked the Town Attorney his opinion of the amendment and J. Raymond explained that you may not change the purpose of an appropriation article and that the Department of Revenue Administration may disallow the entire article if any changes are made to it. L. Carrier pointed out that the CIP items are detailed on page 199 of the Town Report. K. Gotthardt asked if we could amend the amendment and J. Raymond replied that he would advise you not to and that you needed to take a very conservative view on amending appropriation articles.

T. Jennings made the motion to withdraw his amendment; S. Eaton seconded the motion. The Moderator asked for a hand vote of how many would like to see the CIP published in the Town Report and asked the Board of Selectmen to take note of how many hands were raised.

The Moderator called for a voice vote on the article and the Ayes carried it. **Article 8 was passed as printed.**

Article 9: To see if the Town will vote to raise and appropriate the sum of thirty nine thousand five hundred dollars (\$39,500) for capital improvements. The improvements include a garage door for the Union St. Fire Station (\$5,000), air conditioners for the Community Building (\$12,000), a thirty yard dumpster (\$6,500), a furnace for the DPW Building (\$5,000), and a defibrillator for the Fast Squad (\$11,000). Said appropriation to be offset by the withdrawal of \$39,500 from the Capital Improvement Program Capital Reserve Fund for which the Board of Selectmen are agents to expend. (This article has no impact on the 2016 tax rate.)

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 2-0.

The Budget Committee recommends this article by a vote of 9-0.

D. Crate made the motion to accept the article as printed; J. Kluge seconded the motion.

J. Patten asked why these things were broken out individually instead of being included in the general budget, to which S. Schneider explained that these were not yearly expenditures and he thinks that it’s important for the people to know what capital improvements the tax rate includes.

The Moderator called for a voice vote and the Ayes carried it unanimously. **Article 9 passed as printed.**

Article 10: To see if the Town will vote to raise the sum of forty-five thousand, five hundred fifty-one dollars (\$45,551) for the purpose of reducing the general fund deficit pursuant to RSA 41:9, V. (Majority vote required.) (Estimated tax impact \$0.09/ \$1,000 valuation.)

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 2-0.

The Budget Committee recommends this article by a vote of 8-1.

J. Kluge made the motion to accept the article as printed; F. Cummings seconded the motion.

S. Schneider narrated a power-point presentation and explained that the article was required by the Department of Revenue Administration because we had a deficit. (The power-point presentation is a

permanent part of these minutes). The simple answer is that we overspent and our revenues came in under our anticipated amounts. T. Jennings asked what are the implications if we don't approve this article? J. Raymond replied that the Department of Revenue Administration may step in and set the rate if the Town is not acting responsibly; this article is acting responsibly. T. Jennings asked if we could find this amount in the budget instead of by this article and S. Schneider replied that this results in a reduction of our debt service.

The Moderator called for a voice vote on the article, which was unclear. He called for a hand vote: 98 Yes, 13 No. **Article 10 passed as printed.**

Article 11: Shall the town vote for a conveyance of the religious burial ground, known as the Shaker Cemetery to the Enfield Shaker Museum.

F. Cummings made the motion to accept the article as printed; D. Crate seconded the motion. S. Schneider explained that this is a small cemetery that had only Shakers buried in it.

The Moderator called for a voice vote. The Ayes unanimously carried it. **Article 11 passed as printed.**

Article 12: Shall the town vote to adopt the provisions of RSA 36-A:4-a, I(b) to authorize the conservation commission to expend funds for contributions to "qualified organizations" for the purchase of property interests, or facilitating transactions related thereto, where the property interest is to be held by the qualified organization and the town will retain no interest in the property?

D. Crate made the motion to accept the article as printed; J. Kluge seconded the motion.

Alan Strickland, Chairman of the Conservation Commission, explained that voting yes would allow the Commission to spend \$2k to donate to the Upper Valley Land Trust to help preserve 995 acres in Enfield that are currently owned by an out-of-state owner and that include the Smith Pond area. This would fill a gap in connecting over 5000 acres in Enfield for preservation, all wonderful for hunting, fishing and hiking. It would allow the Conservation Commission to do their job of protecting natural resources for all. S. Hagerman pointed out that this article had no impact on the tax rate and that it was important to maintain large areas of land for large animals. K. Gotthardt and D. Struckhoff both spoke in support of the article. D. Kiley questioned that with the way the article is written would the Commission be able to expend funds in the future, maybe on property that we have no interest in? J. Raymond answered that legally this is the statutory wording and represents standard authorization. S. Eaton asked if we get the money back if the project fails? A. Strickland said that he was confident that they would reach their goal but if not we would get the money back. F. Cummings and J. Kluge both expressed concerns over giving money to a project that we have no control over but agreed that they could rescind the authority next year. K. Gotthardt explained that he tried to submit this as a Capital Reserve Fund request but wasn't allowed to by State law. The qualified organization designation is very specific by law and in this area limits it to the Upper Valley Land Trust. He urged support of the article to have land remain open to the public. M. Smith stated that this was a wonderful benefit for the Town and that the Upper Valley Land Trust had talked to the Heritage Commission about this property and they understood that they had an agreement with the owner to pay him as they raised funds. Personally she and her husband have donated about 2000 feet of Mascoma Lake shoreline to the Trust. M. Herrin stated that the language of the article was awkward but was required by the State. The money is meant to be spent on conservation projects and the Town would really benefit from this project.

The Moderator called for a voice vote on the article and the Ayes unanimously carried it. **Article 12 passed as printed.**

Article 13: Shall the Town raise and appropriate the sum of two thousand five dollars (\$2,005) from the 12/31/2015 unreserved fund balance, for deposit into the Cemetery Maintenance Expendable Trust

Fund, an expendable general trust fund previously established under the provisions of RSA 31:19-a for the purpose of maintaining cemeteries? This money represents 2015 revenue from the sale of cemetery lots in 2015 and is available to offset the appropriation. (This article has no impact on the 2016 tax rate.)

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 2-0.

The Budget Committee recommends this article by a vote of 9-0.

J. Kluge made the motion to accept the article as printed; F. Cummings seconded the motion.

There was no discussion on the article.

The Moderator called for a voice vote and the Ayes unanimously carried it. **Article 13 passed as printed.**

Selectman John Kluge made a special presentation in honor of the late Richard "Hendy" Henderson, noting his devotion to the Town and the hours he spent maintaining the Shaker Cemetery.

Article 14: To hear the reports of agents, auditors, committees, or any other officers heretofore chosen and pass any vote relating thereto.

F. Cummings made the motion to accept the article as printed; D. Crate seconded the motion.

There was no discussion on the article.

The Moderator called for a voice vote and the Ayes unanimously carried it. **Article 14 passed as printed.**

The Moderator declared the meeting adjourned at 12:51 p.m.

Respectfully submitted,



Carolee T. Eisener
Town Clerk/Tax Collector

Lakeview Sewer Extension



WHO:

- Lakeview was issued a Letter of Deficiency by NH Dept. of Environmental Services (DES) for non-performing on-site septic systems in April 2015
- Lakeview is required to implement a solution to avoid further NH DES discipline
- The Town has agreed to act as a fiscal agent/sponsor for government grants for Lakeview

Who Cont.:

- The Lakeview project has qualified for the NH DES State Revolving Fund which includes a low interest loan (up to 20 yrs.) and partial loan forgiveness
- Also applying for USDA Rural Development funding which would include a low interest loan (up to 30 yrs.) and a grant.

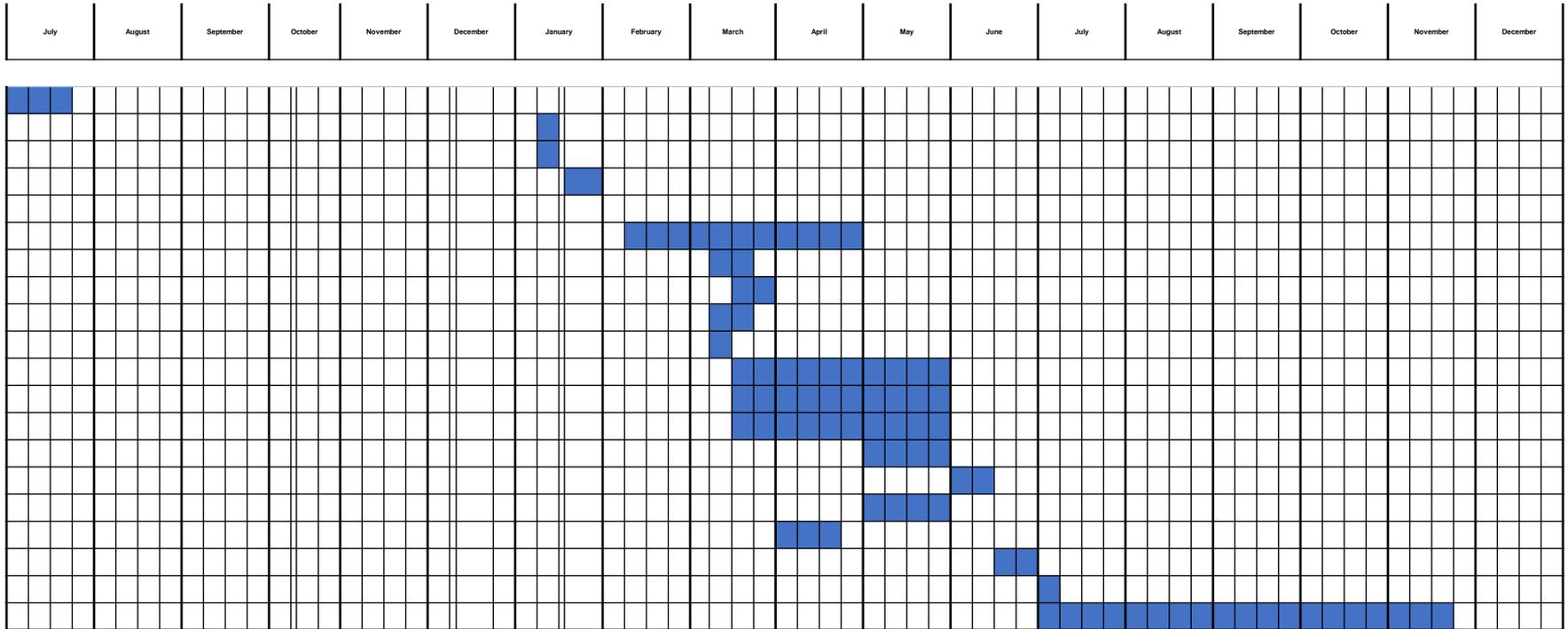
WHAT/WHERE:

- 1.5 mile force main sewer line extension



WHEN

Schedule



How Much?

Engineering – Design	\$245,595
Development	\$1,637,300
Contingencies	\$81,865
Engineering – Construction Admin.	\$163,730
Legal Services	\$50,000
Total Project Costs	\$2,178,490

What Else?

- This project is required by NH DES to be approved by the Town at Town Meeting
- If approved a Betterment Assessment will be established for the Lakeview property owners
- The Betterment Assessment allows the Town to collect from the Lakeview Property owners directly.
- Any funding shortages will be covered by Lakeview

What Else?

- A Memorandum of Understanding will be signed between the Town and the Lakeview Condo Assoc. that will address the following:
 - Project Construction
 - Town's Costs
 - Private Improvements
 - Town's Rights
 - Ownership
 - Repayment
 - Future Connections
- Town will own the line after completion
- Each unit will have its own meter and be billed individually for their usage
- Future expansion of Lakeview is possible with connection

What Else?

- Our capacity with Lebanon is 300,000 gallons per day (gpd). We currently average around 90,000 gpd and Lakeview would add approx. 15,000 gpd
- ??????



CIP

Capital Improvement Program

Year Five

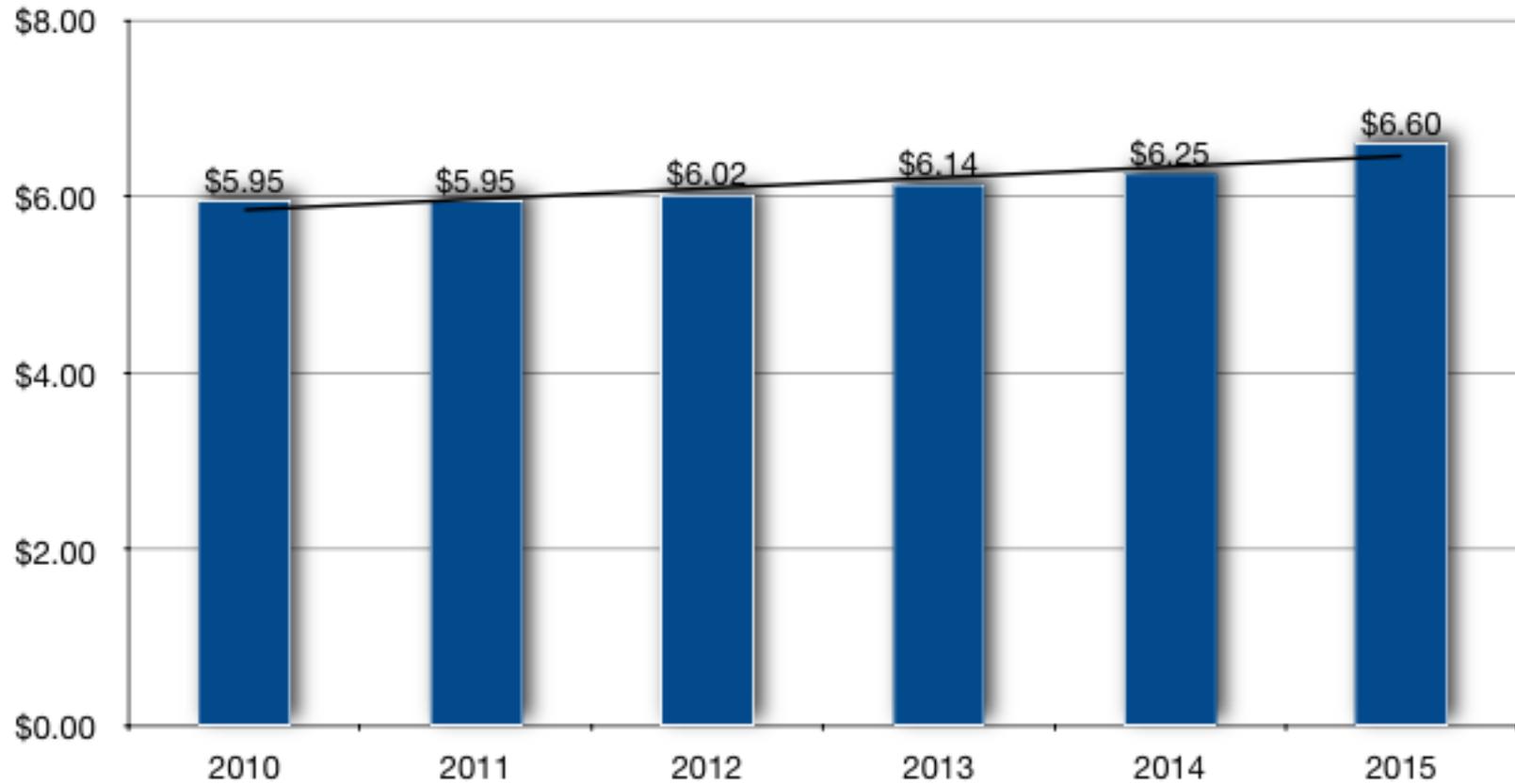
March 12, 2016



FY 2015 Review



Enfield Municipal Tax Rate 2010 to 2015



Average Yearly Change 1.8% or 10-1/2 cents



Major Appropriations 2012-2015

- ◆ Six DPW Trucks
- ◆ Salt Shed
- ◆ Jones Hill
- ◆ Fire Engine
- ◆ Five Police Cruisers

Total Expenditures **\$1,680,000**



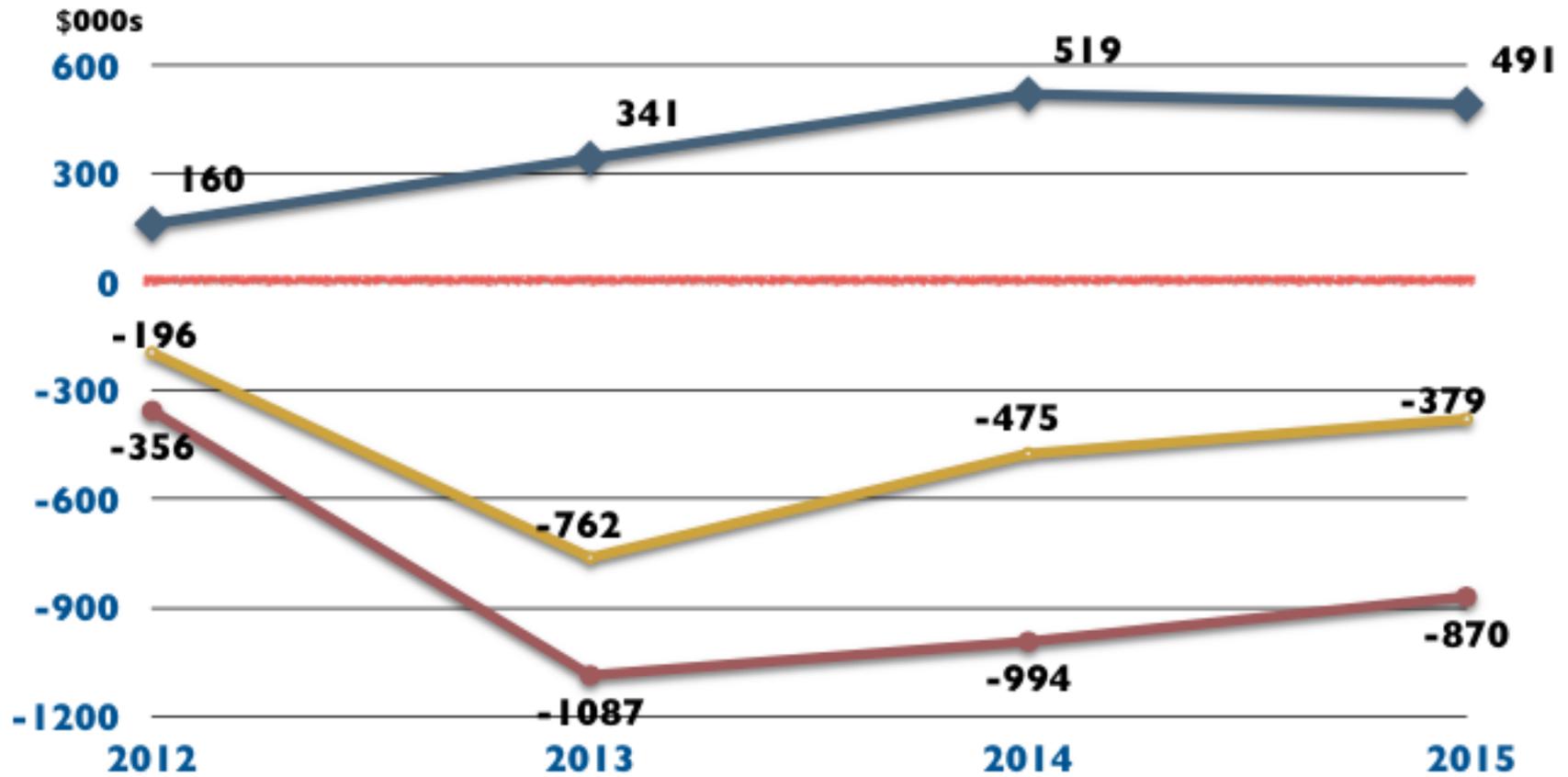
In 2015 Capital Reserves paid for the following:

	(\$000's)
• Fire Truck	\$407
• Lease & loan payments	\$123
• Trash Compactor & Striping Machine	\$45
• CIP-RF Escrow *	\$115
• Total Expenditures	\$690

* *CIP portion of Investment Fraud*



CIP Balance Sheet 2012-2015



◆ Capital Reserves ○ Liabilities ● Balance

★ Liabilities reduced \$124,000

★ Balance improved \$96,000



FY 2016



Article 5 & 6

2016 Capital Items

Interest Rate: 3%

Article	Item	Cost	2016 Payments Including Interest	Funding
5	F550 Plow/wing/spreader	\$95,000	\$15,063	7 Yr Lease
5	Two Police cruisers	\$64,000	\$17,004	4 Yr Lease
5	Replace Two Rusted Truck Bodies	\$40,000	\$7,296	6 Yr Lease
6	Boys Camp Bridge	\$100,000	\$12,432	15 Yr Loan
6	Boat Launch Upgrades	\$150,000	\$8,287	15 Yr Loan
	Total	\$449,000	\$60,082	



Article 6
Boys Camp Bridge
\$100,000

- State has red-listed current bridge
- Bridge is close to failure
- New bridge will meet specifications
- Bridge will be 16' wide vs. current width of 11.5'
- Cost covered by CIP-RF

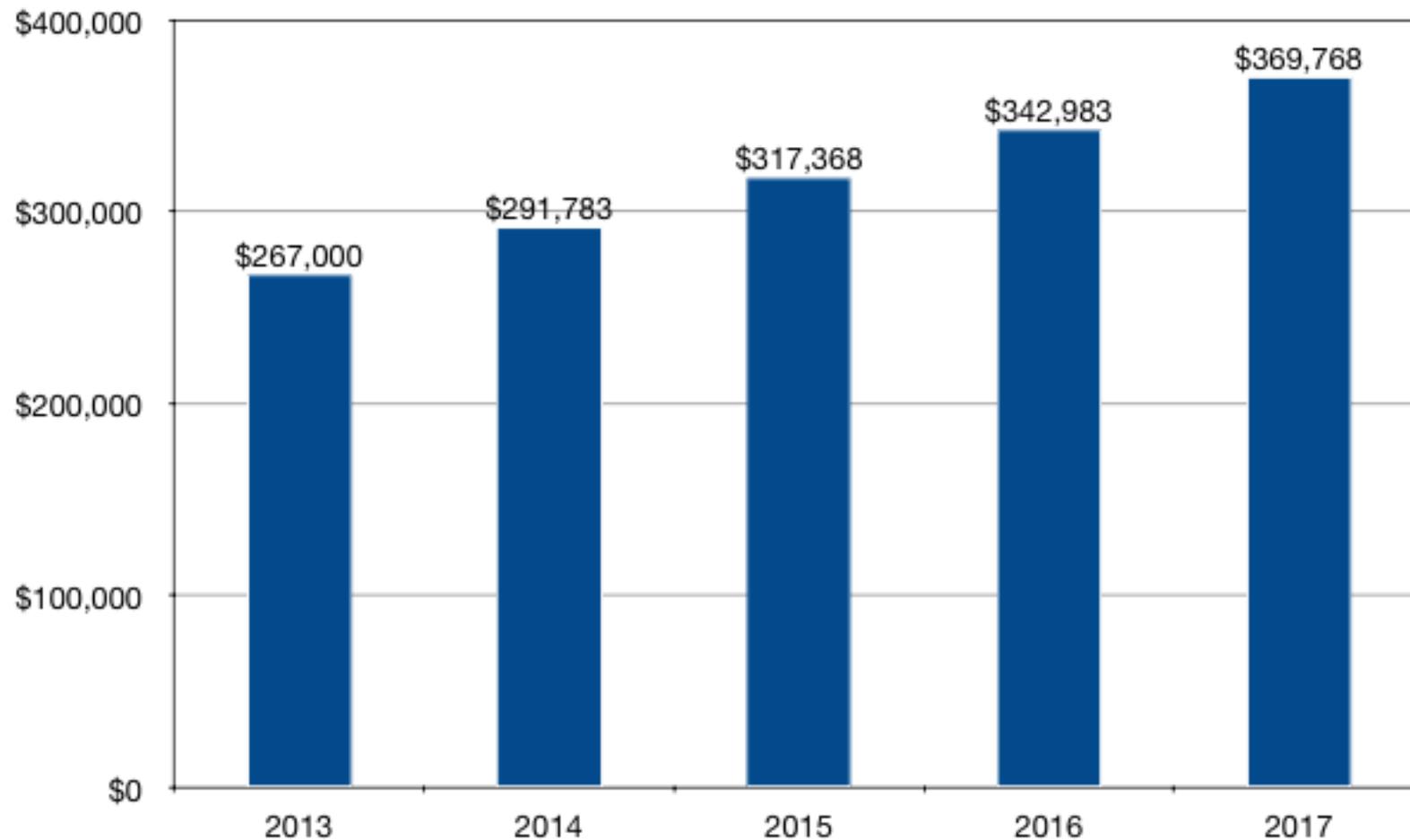


Article 6
Mascoma Lake
Boat Launch & Parking
\$150,000

- Mascoma Boat Launch needs upgrade
- Engineering and Permitting completed
- Cost covered by CIP-RF



Article 8 Funding CIP-RF 2013 to 2017



Includes 5 cent per year tax rate increase



Article 8
FY 2016
Funding CIP-RF Article

Add 5 cents	\$26,200
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Total CIP-RF Funding	\$342,983
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Article 9
2016 Capital Items

	Cost	Funding
HVAC Community Center	\$12,000	CRF
Thirty Yard Dumpster	\$6,500	CRF
DPW Furnace	\$5,000	CRF
Zoll Defibrillator	\$11,000	CRF
Fire Station Door	\$5,000	CRF
Total	\$39,500	



CIP Impact on 2016 Tax Rate

Adds 5 Cents

House Assessment	Tax Increase
\$150,000	\$7.50
\$250,000	\$12.50
\$400,000	\$20.00



2015-16 Capital Improvement Program Committee

Lee Carrier
Fred Cummings
Bob Cusick
Gary Gaudette
Dan Kiley
Holly West
Sam Eaton
Steve Schneider

Thank you for your support of CIP. This important process is critical in maintaining a sound fiscal program.

Boys Camp Road Bridge

Bridge Condition

- The Boys Camp bridge has been on the state red-list for several years
- The width of the current bridge makes it difficult to cross with our snow plow and larger emergency vehicles







Bridge Bids

- **RFP Results for Boys Camp Road Bridge**

- March 7, 2016

Company	Price	Bridge Type
Hansen Bridge	\$ 97,322	Wood Laminate
Chesterfield Associates	\$158,900	Modular Steel
Wanner/Right Angle	\$159,900	Galvanized Steel
M.A. Bean	\$239,000	Pre Cast Concrete
K.A. Stevens	\$252,350	Cast in Place Concrete
BUR	\$275,000	Rigid Arch
Northwoods	\$297,974	Pre Cast Concrete
Neil Daniels	\$398,978	Cast in Place Concrete

New Bridge



New Bridge

- The new bridge width will increase from 11 ½ ft. to 16ft.
- The length of the bridge will also increase slightly
- The construction will not impact the Bicknell Brook and should help with storm run-off entering Crystal Lake.

Mascoma Lake Boat Ramp/Launch

Boat Ramp







Boat Ramp Costs

- The Town has already spent \$20,000 on engineering and permitting for the ramp and parking lot improvements.
- The Town went out to bid this winter and accepted a bid, contingent on Town Meeting approval, from L&M Service Contractors for \$148,000.

Boat Ramp

- Construction will be limited to when the Mascoma Lake is lowered – either this spring or this fall.
- Construction will likely take 1 month.
- The new ramp will be similar to the Crystal Lake boat ramp and the Lebanon Mascoma boat ramp
- The new parking lot will be paved and striped specifically for vehicles with trailers.

Enfield Budget Committee

2016 Municipal Budget Proposal

“To assist voters in the prudent appropriation of public funds”

ENFIELD 2016 BUDGET PLAN

Objective: To develop a responsible budget for the Town

- Maintain core services
- Support Enfield's QoL experience
- Reinforce and encourage town efficiencies
- Minimize impact on tax rate

Summary of 2015

- Town meeting approved budget with projected tax rate = \$6.60/\$1000 valuation
 - actual tax rate = \$6.60/\$1000
- Maintained town services @ 2014 levels
- Avg. tax rate increase 2010-2015 ~ 1.8% per year
- Continued CIP long-term capital plan
 - funded CIP reserve fund (CIP-RF)
 - Fire Truck, Trash Compactor, & Striping Machine

Town Financials Remain Fundamentally Sound

End-2015:

- **Low debt level**
- **Non-property tax revenue is improving**
- **High rate of property tax receipts (~95%)**
- **Solid long-term capital plan (CIP)**

However.....a few things to be aware of and watch

- **Undesignated Fund (UDF) balance has fallen**
 - 'Rainy Day Fund' for emergencies has been exhausted
 - Several years of overspending the approved budget.
- **2015 operating budget underspent (~ \$100K)**
 - A large number of small savings here and there.
- **Potential loss (up to \$300K) in CRF fund investment**
 - Assets of fund frozen by authorities in fraud investigation
 - Not known yet how much will be recovered or when
 - Still receiving payments from investment
 - Not spending investment payments for fear of "clawback"

2016 Budget Process

Overall Town and Regional Economy

- Entering another year of a weak economy
- Some recovery underway, slow and incomplete
- Housing market still sluggish
- Wages are stagnant
- For many households, future finances uncertain
- 30% of Enfield school aged children are eligible for food assistance

Initial Target: To keep any tax rate increase $\leq 2\%$

Considerations for 2016

N.P.T. Revenues continuing upwards trend after low in 2008

- Car registrations: 2005, \$799K; 2008, \$578K, 2015, \$918K
- Expecting some continued improvement in 2016

Significant funding challenges continue into 2016

- Employee benefits (e.g. retirement, workers' comp)
- Increasing healthcare costs
- Trash contract continues to cost more than projected
2014 proj. \$160k, act. \$276k **2015** proj.\$225k, act. \$315k
- General cost of doing business, energy costs etc.

Continued capital needs (infrastructure, equipment)

- Long-term capital/financing plan (CIP) in place and working well

2016 Final Operating Budget Proposal

Estimated Tax Rate*

Total Appropriations	\$6.82 M
Projected non-property tax revenue	- \$3.40 M
Adjustments (tax abatements, credits)	+ \$0.115 M
To be raised from property taxes:	\$3.535M

*incl. water/sewer, TIF debt service and 'CIP Plan Articles'

Projected Tax Rate

- \$6.73 per \$1000 valuation
- 1.9% increase vs. 2015

Highlights of Proposed 2016 Budget

- **Near level operating spending across departments**

- All core town activities and services maintained
- Unchanged staffing level (maximal 2% merit raises)
- Increase pay for police officers, fire fighters
- Increase funding for highways & streets

- **Continued funding of CIP**

- \$343K into CIP-RF (5th annual 5-cent tax increase to support CIP 15-year plan)

2016 Enfield Budget Proposal

The Budget Committee recommends a budget with a tax rate of **\$6.73* per \$1000 property valuation** (includes CIP Plan)

- *1.9% rate increase vs 2016; ~ \$68K new tax rev.*
- *\$26 per \$200K property*

2015-16 Enfield Budget Committee

Annabelle Bamforth
James Buffington
Fred Cummings (Ex-Officio)
Mike Diehn
Sam Eaton (Chair)
Mark Eisener
Shirley Green (Vice Chair)
Janet Shepard
Dave Stewart
Holly West

Administration Liaison: Steve Schneider, Town Manager

The Committee appreciates and thanks the CIP, Town Administration and Employees for their input, cooperation and dedicated service to the Town.

Article 10

Operational Deficit

What does this mean?

- Over the last few years our expenses have exceeded original budgeted amounts and/or revenues have underperformed.

How did we get here?

- We ran a deficit of \$45,000 and our undesignated fund balance is depleted. DRA requires that the Town make up the difference the following fiscal year.
- We utilized the undesignated fund balance to limit the impact on the tax rate.

Specifically 2012

- 2012: Revenue underperformed by 43k
 - Sale of property under by 24k
 - Interest on investments under by 10k
- Expenses over by 177k:
 - Gov't buildings by 30k
 - Police Dept. by 26k
 - Highway Admin. by 40k
 - Streets by 50k
 - Solid Waste Collection by 20k,
 - Solid Waste disposal by 11k

Specifically 2013

- 2013: Revenue under by 86k:
 - Land use under by 30k
 - Int/Pen.under by 24k
 - Rubbish by 9k
 - Sale of prop by 23
- Expense over by 159k
 - Retirement and workers comp – 62k
 - Salt and diesel by 26
 - Solid waste collection by 57k

Specifically 2014

- Revenues were 10k under or 99.31% of estimate
- Expenses were over by 350k
 - Tech by 11k
 - Health Insurance by 68k
 - State Retirement by 54k
 - Bldgs by 28k
 - PD by 20k
 - Streets by 23k
 - Street lights by 15k
 - Solid waste collection by 101k

What are we doing to make sure this does not happen again?

- Every accounts payable manifest is cross-referenced with the corresponding departmental line item – this allows for real-time tracking of expenses
- Non-property tax revenue projections are conservative and involve the Budget Committee